

| CONTRACT DATA REQUIREMENTS LIST<br>(1 Data Item)  |                                 |  |   |  |  | Form Approved<br>OMB No. 0704-0188 |         |  |
|---|---------------------------------|--|---|--|--|------------------------------------|---------|--|
| Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.   |                                 |  |   |  |  |                                    |         |  |
| A. CONTRACT LINE ITEM NO.<br>All Data Items   |                                 |  | B. EXHIBIT<br>A                                   |  | C. CATEGORY<br>TDP _____ TM _____ OTHER <u>MGMT</u>  |                                    |         |  |
| D. SYSTEM / ITEM<br>Security Support Services   |                                 |  | E. CONTRACT / PR NO.<br>TBD                       |  | F. CONTRACTOR<br>TBD                                 |                                    |         |  |
| 1. DATA ITEM NO.<br>A001  |                                 | 2. TITLE OF DATA ITEM<br>Contractor's Progress, Status and Management Report |   |  | 3. SUBTITLE<br>Monthly Status Report (MSR)           |                                    |         |  |
| 4. AUTHORITY (Data Acquisition Document No.)<br>DI-MGMT-80227   |                                 |  | 5. CONTRACT REFERENCE<br>SOW Para 3.1             |  | 6. REQUIRING OFFICE<br>SPAWARSYSCEN Pacific Code 833 |                                    |         |  |
| 7. DD 250 REQ<br>LT   | 9. DIST STATEMENT REQUIRED<br>D | 10. FREQUENCY<br>MTHLY   | 12. DATE OF FIRST SUBMISSION:<br>See Block 16     | 14. DISTRIBUTION                           |  |                                    |         |  |
| 8. APP CODE<br>N/A  |                                 | 11. AS OF DATE:<br>0   | 13. DATE OF SUBSEQUENT SUBMISSION<br>See Block 16 | a. ADDRESSEE                               |  | b. COPIES                          |         |  |
|   |                                 |  |   |  |  | DRAFT                              | Final   |  |
|   |                                 |  |   |  |  | Reg                                | Repro   |  |
| <b>16. REMARKS</b><br><br>BLOCK 4: The MSR shall be submitted electronically (using Microsoft Office Suite 2007 or later) and consist of three parts. The first two parts shall be provided in the Excel format of CDRL Attachment 1 and 2 with all cells filled in. The third part shall be provided in Word format and consist of a narrative addressing, at a minimum:<br><br>a. <b>Performance Status</b> – Identify significant accomplishments and progress made during the affected reporting period by SOW/PWS paragraph. Also identify significant challenges or risks encountered that impact the successful delivery of required services.<br><br>b. <b>Schedule Status</b> – Identify schedule for and status of all deliverables. If the efforts are not on schedule, indicate the reason for the delay and provide a revised completion /delivery date.<br><br>c. <b>Financial Status</b> –Identify at a summary level and by SOW/PWS paragraph the total amount planned by appropriation, total amount received to date by appropriation, planned vs actual burn rate by appropriation and Estimate At Completion (EAC). In addition to the reporting requirements identified in Attachment 1, identify any travel accomplished with sufficient detail to support costs and provide a detailed description of the ODC's authorized at time of award and ODC costs incurred to date. This description does not waive the requirement for formal Limitation of Funds/Cost notifications, when warranted.<br><br>d. <b>Personnel Status/Staffing Plan</b> – Identify labor hours planned for each employee charging to the contract/task order by SOW/PWS paragraph, the actual cumulative total to date, CAC and training status per Attachment 1. Identify by Employee Code, labor category, fully burdened labor rate per Attachment 2. This requirement applies to the Prime and any sub-contractors supporting this effort. Subcontractors may provide the information directly to the Contracting Officer and COR.<br><br>BLOCK 9: The following information shall be included on the deliverable: DISTRIBUTION STATEMENT D: Distribution authorized to the Department of Defense and U.S. DoD contractors only (Contractor Performance Evaluation) 12 Oct 2016. Other requests shall be referred to Commanding Officer, Space and Naval Warfare Systems Center Pacific, Code 73511, San Diego, CA 92152-5001.<br><br>BLOCK 12 & 13: The Contractor shall deliver the initial monthly report 45 DACA. Subsequent submissions due no later than 15 days after the end of the prior month. No Government response to the Report within 30 days of submission constitutes approval.<br><br>BLOCK 14:<br>COR: See Clause 5252.201-9201 for COR's email address.<br>Contract Specialist: See Block 5 of original contract award for the Contract Specialist's e-mail address.<br>Any Contracting Officer at SSC Pacific can change this point of contact via e-mail notification to the contractor and without issuing a formal modification to this contract. |                                 |  |   | Contracting Officer's Representative (COR) |  |                                    | 1       |  |
|   |                                 |  |   | Contracting Officer                        |  |                                    | 1       |  |
|   |                                 |  |   | Contract Specialist                        |  |                                    | 1       |  |
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| 15. TOTAL   |                                 |  | 3   |  |  |                                    |         |  |
| G. PREPARED BY  |                                 |  | H. DATE   |  | I. APPROVED BY                                       |                                    | J. DATE |  |

